



8-25-1 Force Account Work

January 17, 2017

1.1 Originator

Project Development Section

1.2 Introduction

This section provides guidance for compiling information to pay for force account work on construction projects.

1.3 Process

Work not originally included in a construction contract may be required due to changed or unanticipated conditions. This work may be paid for by force account. See [Standard Spec 109.4.5](#) for the contractual requirements for force account work, record keeping, and allowable payments. [CMM 2-46](#) provides additional guidance regarding force account work and record keeping.

The following spreadsheets may be helpful in compiling the needed information to administer payment for force account work.

- [ForceAccount.xlsx](#) is a spreadsheet for project staff to record labor, equipment, and materials information
- [ForceAccountCost.xlsx](#) is a spreadsheet for the contractor to compile the information they need to provide to the project staff

1.4 References

[Standard Spec 109.4.5](#)

[CMM 2-46](#)

[ForceAccount.xlsx](#)

[ForceAccountCost.xlsx](#)

Construction SWIG Review Team (see [SWIG 8-95-5](#))

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1/17/2017

Date

8-25-5 Equipment Watch (Blue Book) Information

Updated December 21, 2021

5.1 Originator

Project Development Section

5.2 Introduction

Equipment rates for force account work can be obtained by contacting the Region Equipment Watch contact and providing the required information.

5.3 Process

Equipment rates are provided in the Equipment Watch (formerly Blue Book) website. In order to restrict access, limited licenses are provided to the Equipment Watch-website. One contact person within the region is given access to the website and can look up equipment rates for construction staff. All information listed in [Standard Spec 109.4.5.5.1 \(3-4\)](#) must be provided, and even then, information on all equipment is not available. The contractor is still required by the Standard Specifications to provide the hourly rates for all equipment to the project engineer. When looking up the equipment rates, the department is only confirming the information provided by the contractor.

5.4 References

[Standard Spec 109.4.5.5.1 \(3-4\)](#)

SW Region Equipment Watch contact - Josh Nelson, joshua.nelson@dot.wi.gov

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Date